

1. RE: OPENING DAYS OF CLASSES

Seminars and labs will not normally be held before the first lecture session in any course. However, many students may appear for these sessions if the lecture session is not scheduled until later in the week. Please look in on such seminars and labs at the beginning of the hour and inform any students present when the first lecture session will be held and then dismiss them.

On the instructor's desk in each room is an enrolment tally, for the morning or for the afternoon. Please complete this tally each day it appears on the desk for each class you conduct in each room.

2. BOOKSTORE

The Bookstore operator pays an annual rental to the College for the Bookstore concession. This rental is donated to the Student Association. It is to your advantage to support your bookstore.

3. PARKING

Student parking is available in the lot on the Franklyn Street side of the Outhouse and in the lot across the lane from room 108. The area on the Machleary Street side of the College building is for Faculty and Staff. Please restrict your parking to your authorized lot. All Faculty and Staff cars should have a Faculty and Staff parking sticker attached where the parking lot attendant may see it.

4. REGISTRATION

The scheduled registration period was completed Friday, September 4, 8:30 p.m. Late registrations will be accepted up to and including, Monday, September 21. A late registration fee will be in effect, except for evening and off-campus registrations. After September 21, applicants will be accepted only with the instructor's permission.

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5. STUDY SKILLS CENTRE

The Study Skills Centre is open this first week of classes for helping people with scheduling problems, individual academic problems, general college information and orientation for freshmen. Mr. Harrison will be on duty most of the week 8:30 to 4:30. Assistance of other Faculty as their time permits, will be appreciated.

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