

**Royal Roads University
ACADEMIC COUNCIL
July 16, 2008, 3 pm, HC315**

Minutes

PRESENT ELECTED MEMBERS

Chris Duff
Marilyn Taylor
Will Lowe

EX OFFICIO MEMBERS

Voting:
Steve Grundy (chair)
David Rees
Mary Bernard
Nancy Arsenault
Pedro Mårquez

Non-voting:
Dana McFarland
Doug Hamilton

Patty Shaw, Recording

REGRETS Charles Krusekopf

Jonathan Moran
David Black
Mumtaz Ebrahim
Tony Boydell
Wendy Rowe

Voting:

Allan Cahoon
Jim Bayer

Non-voting:
Iain Walkley

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1. **Call to Order** – The Chair called the meeting to order at 3:05 pm
 2. **Approval of the Agenda** – The agenda was accepted by consensus with the following changes:
 - a) addition of a presentation by Pedro Marquez
 - b) Curriculum Committee items order changed to have the program revision first and then the two new courses.
 - c) New Business – Motion: Toupin chair proposal is not a motion but FYI only.
 3. **Approval of Minutes**

Motion: It was moved by Pedro Mårquez

THAT THE MINUTES OF May 28, 2008 BE ADOPTED AS DISTRIBUTED.

CARRIED

4. Announcements and Communications

a) Recognition of retiring members

Steve Grundy encouraged faculty to stand for Academic Council. Both Pedro Marquez and Marilyn Taylor may have found a few new members. Discussion ensued regarding the nomination process.

Action: It was noted that David Black's letter of recognition was still outstanding. Steve Grundy to follow-up.

5. Business Arising

a) MBA Program Revisions

Pedro Marquez made a presentation outlining the status of the proposed MBA program revision.

b) Terms of Reference for Academic Council

David Rees presented the revised terms of reference. Steve Grundy thanked him for bringing this to the council, and noted that these terms of reference will not be applicable to international programs.

Motion: It was moved by Chris Duff, seconded by Pedro Marquez. THAT the revised Terms of Reference for Academic Council (June 16, 2008) be approved as presented.

CARRIED

6. Standing Committees

a) Awards Committee

i) Revisions to Chancellor's and Founders' Awards

Motion: It was moved by Chris Duff, seconded by Marilyn Taylor THAT the description of the Chancellor's Award and the Founders' Award read:

Chancellor's Award

Presented to one graduating learner in each degree program per year in recognition of having achieved the highest academic performance. For offshore programs, the Chancellor's Award will be bestowed to one learner from each of RRU's educational partners.

Founders' Award

Presented to one learner in each graduating cohort of a degree program that was primarily delivered in Canada, in recognition of

having exemplified the qualities of leadership, sustainability, and personal development.

CARRIED

It was also agreed that the \$500 value for each award would be replaced with a plaque with gold-coloured plating for the Chancellor's Award and silver for the Founders'.

b) Admissions Committee

i) Admissions Policy

David Rees noted that numbers 5, 9 and 10 were additions to the policy.

**Motion: Moved by David Rees, seconded by Will Lowe
THAT the RRU Admissions Policy, dated July 16, 2008 be approved.**

CARRIED

c) Curriculum Committee

i) BA International Hotel Management program

**Motion: Moved by Doug Hamilton, seconded by Nancy Arsenault
THAT the program amendments to the BA International Hotel Management program, outlined as of May 22, 2008, be approved as presented.**

CARRIED

ii) IHMN 305 Writing, Critical Thinking and Research

**Motion: Moved by Doug Hamilton, seconded by Mary Bernard
THAT, following a friendly suggestion to change the name from Writing, Critical Thinking and Research to Writing, Critical Thinking and Literature Research, IHMN 305 Writing, Critical Thinking and Literature Research be approved as a new course within the BA in International Hotel Management.**

CARRIED

iii) TRMN 507 Stewardship in a Global Economy

**Motion: Moved by Doug Hamilton, seconded by Pedro Màrquez
THAT TRMN 507 Stewardship in a Global Economy be approved as a new course in the MA in Tourism Management and the Graduate Certificate in Sustainable Tourism.**

CARRIED

7. New Business

a) **Toupin Chair Proposal**

Mary Bernard gave a brief history of the proposal. The Toupin Foundation has taken some time deciding how to use the funds. They recently decided to fund a research chair in Health Systems Leadership. Mary Bernard will spearhead the process of hiring a full-time faculty person in the Faculty of Social and Applied Sciences for a three-year term. This proposal still needs to be presented to the president and the board of governors.

There is also a search underway for a new director of the Centre of Non-Timber Resources. Volunteers for the selection committees are welcome.

On a motion by Chris Duff, the meeting adjourned at 4:30 pm

Next Meeting
Wednesday, August 20, 3 pm, HC 315