

**Royal Roads University
ACADEMIC COUNCIL
September 20, 2006**

Minutes

PRESENT ELECTED MEMBERS
David Black
Nancy Greer

EX OFFICIO MEMBERS
Steve Grundy (Chair)
Bob Skene
David Rees
Eric West
Jim Bayer
Mary Bernard
Rosie Croft
Stephen Long

Bette Kosmolak, Recording

REGRETS Terry Power
Tracy James

Ken Stratford

GUESTS Deborah Wiickins
Greg Cran
Judy Carter

1. **Call to Order** - The Chair called the meeting to order at 3:00 p.m.

2. **Approval of the Agenda**

The agenda was amended by the addition of 'Letter from DQAB' under Announcements.

3. **Approval of Minutes**

**Motion: It was moved by Jim Bayer, seconded by Rosie Croft
THAT THE MINUTES OF July 5, 2006 BE ADOPTED AS DISTRIBUTED.**

CARRIED

**Motion: It was moved by Nancy Greer, seconded by Jim Bayer
THAT THE MINUTES OF August 9, 2006 BE ADOPTED AS DISTRIBUTED.**

CARRIED

**Motion: It was moved by Stephen Long, seconded by David Rees
THAT BEFORE BEING ADOPTED THE MINUTES OF August 16, 2006 BE
AMENDED AS FOLLOWS:**

pg. 1 change 'Greet' to 'Greer'

4. Business Arising

Action:

- a) Action items from the July 5th meeting to be brought forward at the next meeting of Academic Council.
- b) The Registrar, currently awaiting feedback from the faculty association, to bring forth new Terms of Reference for Academic Council.
- c) Curriculum Committee to report on the progress made in developing new Terms of Reference.

5. Announcements and Communications

The Chair read into the record the letter from the Degree Quality Assessment Board. The letter recommends that once a full-time faculty member has been employed to teach in the Master of Arts of Disaster and Emergency Management (MADEM) program, the program be recommended for approval to the Minister of Advanced Education. A search has begun for new faculty -- October 6 being the last day for receiving applications. MADEM program information, which will contain a caveat noting that the program still requires ministerial approval, will be uploaded to the Royal Roads University website.

6. Notices of Motion

i) Graduate Certificate – Strategic Leadership in Tourism

Discussion: Nancy Greer and Deborah Wickins explained that this certificate had been a pilot program run in collaboration with Capilano College. As well as the transference of the program from the School of Leadership to the Faculty of Tourism and Hotel Management, a one-year hiatus was being sought to create a new financial model, and to review lessons learned. The current plan is to re-launch the program with a new cohort.

Council was assured that the financial implications of this decision were discussed with Bob Whitmore.

Dave Rees, the Registrar, noted that discussions at Academic Council regarding the deferrals and potential cancellations of programs helped his office by providing greater authority to action these items than heretofore had been the case.

Motion: It was moved by Jim Bayer, seconded by Dave Rees

THAT ACADEMIC COUNCIL RECOMMEND TO THE EXECUTIVE THAT THE GRADUATE CERTIFICATE IN STRATEGIC LEADERSHIP IN TOURISM BE DEFERRED UNTIL THE FALL OF 2007, AND BEFORE IT IS OFFERED

AGAIN THE PROGRAM BE BROUGHT BACK TO ACADEMIC COUNCIL FOR APPROVAL.

MOTION CARRIED

ii) Bachelor of Arts in Global Public Policy

Discussion: Greg Cran and Judy Carter spoke to the proposal, noting that this was a two-year program that looks at a range of transdisciplinary issues which NGOs, government agencies and nation states deal with on a daily basis. The program was deemed to be a good precursor for graduate studies, as well as a program for those seeking employment with NGOs and other agencies. A practicum to complete the program is being considered.

Dave Rees aired Curriculum Committee's concerns about the target start date. Dean Bayer responded by noting that the goal was to have all undergraduate programs start in September so that electives from various programs could be offered to undergraduate learners. He also assured Council that developing and getting approvals for this particular program was currently a high priority within his faculty and that, therefore, meeting the deadline was feasible.

Motion: It was moved by Jim Bayer, seconded by Nancy Greer THAT ACADEMIC COUNCIL APPROVE THE BACHELOR OF ARTS IN GLOBAL PUBLIC POLICY LETTER OF INTENT AS PRESENTED TO COUNCIL.

MOTION CARRIED

iii) IHMN320 Hospitality Finance

Discussion: Deborah Wickins said that the following courses were the first four course overviews for the Bachelor of Arts in International Hotel Management. Discussion also touched on the price point for the program as well as pay equity for associate faculty, particularly as it related to instructors who teach for more than one faculty. The chair noted that these issues were also under discussion outside of Academic Council.

Motion: It was moved by Dave Rees, seconded by Stephen Long THAT IHMN320 HOSPITALITY FINANCE COURSE BE APPROVED AS PRESENTED.

MOTION CARRIED

iv) IHMN340 Macroeconomics

Motion: It was moved by Jim Bayer, seconded by Nancy Greer THAT IHMN340 MACROECONOMICS BE APPROVED AS PRESENTED.

MOTION CARRIED

v) IHMN360 Multicultural Management and Communications

Motion: It was moved by Stephen Long, seconded by David Black THAT IHMN360 MULTICULTURAL MANAGEMENT AND COMMUNICATIONS BE APPROVED AS PRESENTED.

MOTION CARRIED

vi) IHMN480 Strategic Management in the Hospitality and Tourism Industry

Motion: It was moved by Stephen Long, seconded by Jim Bayer THAT IHMN480 STRATEGIC MANAGEMENT IN THE HOSPITALITY AND TOURISM INDUSTRY BE APPROVED AS PRESENTED.

MOTION CARRIED

7. Subcommittees

i) Admissions Committee

The formation of an Admissions Committee and an Awards Committee would help Council comply with *The Royal Roads Act* and meet the responsibilities inherent in the new powers recently devolved from the President. The sub-committees would “do the work” in these areas and report regularly to Academic Council.

ii) Awards Committee

Roberta Mason presented a report on the initiation of an Awards Committee, noting that some awards, such as those given by donors and those within the Office of Research, can only be adjudicated by a unique group.

Action: *Terms of Reference for two sub-committees, Awards and Admissions, to be brought forth at the next meeting.*

8. Adjournment

On a motion by Jim Bayer, the meeting adjourned.

Next Meeting
October - Virtual
Wednesday, November 15, 2006
3 pm, HC 315