

**Royal Roads University
ACADEMIC COUNCIL
February 18, 2004
(revised March 17, 2004)**

Minutes

PRESENT COUNCIL MEMBERS

Ryan Brochez
Courtney Grieg
Doug Hamilton
Doug Seeley
Ken Stratford

EX OFFICIO

Ron Bordessa (Chair)
Jim Bayer
Mary Bernard
Tony Boydell
Steve Grundy
Deborah Irvine
Stephen Long
Dana McFarland
Gerry Nixon
Sherman Waddell
Bette Kosmolak, Recording

REGRETS

Zoë Broom
Greg Cran
John Dowler
Cindy Goodman
Ken Hynes
George Irani
Carl Jensen

Rick Skinner
Dan Tulip
Eric West

1. Call to Order

The meeting was called to order at 3:05 pm.

2. Approval of the Agenda

No amendments or additions were made to the agenda.

3. Approval of Minutes

Motion: It was moved by Gerry Nixon, seconded by Doug Hamilton

**THAT THE MINUTES OF NOVEMBER 19, 2003 BE ACCEPTED AS
DISTRIBUTED.**

MOTION CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None

5. STANDING ITEMS

The Chair noted that two learners on the list of graduands had not paid their fees in full, but that arrangements had been made for them to meet their financial obligations.

a) Approval of Graduands

Motion: It was moved by Stephen Long, seconded by Gerry Nixon

THAT THE THREE LEARNERS WHOSE NAMES WERE PRESENTED FOR THE BACHELOR OF COMMERCE IN ENTREPRENEURIAL MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Tony Boydell, seconded by Doug Seeley

THAT EMMA N. CUNNINGHAM WHOSE NAME WAS PRESENTED FOR THE BACHELOR OF SCIENCE IN ENVIRONMENTAL SCIENCE BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Gerry Nixon, seconded by Doug Hamilton

THAT THE SEVEN LEARNERS WHOSE NAMES WERE PRESENTED FOR THE MASTER OF ARTS IN LEADERSHIP AND TRAINING BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Gerry Nixon, seconded by Doug Hamilton

THAT JANE GREGORY WHOSE NAME WAS PRESENTED FOR THE MASTER OF ARTS IN DISTRIBUTED LEARNING BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Jim Bayer, seconded by Doug Hamilton

THAT THE THREE LEARNERS WHOSE NAMES WERE PRESENTED FOR THE MASTER OF ARTS IN CONFLICT ANALYSIS AND MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Tony Boydell, seconded by Doug Seeley

THAT ANTONY VERGIL GREGOV WHOSE NAME WAS PRESENTED FOR THE MASTER OF SCIENCE IN ENVIRONMENT AND MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Stephen Long, seconded by Gerry Nixon

THAT DIANE ELIZABETH BARRAND AND RICHARD JAN SAWEL WHOSE NAMES WERE PRESENTED FOR THE MASTER OF BUSINESS ADMINISTRATION IN DIGITAL TECHNOLOGIES MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Stephen Long, seconded by Gerry Nixon

THAT THE TWELVE LEARNERS WHOSE NAMES WERE PRESENTED FOR THE MASTER OF BUSINESS ADMINISTRATION IN EXECUTIVE MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Stephen Long, seconded by Doug Hamilton

THAT THE FIVE LEARNERS WHOSE NAMES WERE PRESENTED FOR THE MASTER OF BUSINESS ADMINISTRATION IN HUMAN RESOURCES MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

Motion: It was moved by Stephen Long, seconded by Doug Hamilton

THAT KRISTINA KRAMER-BOVAY WHOSE NAME WAS PRESENTED FOR THE MASTER OF ARTS IN PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO GRADUATE.

MOTION CARRIED

6. New Business

a) Graduate Diploma in Knowledge Management

Motion: It was moved by Tony Boydell, seconded by Steve Grundy

THAT APPROVAL BE GRANTED TO OFFER THE GRADUATE DIPLOMA IN KNOWLEDGE MANAGEMENT AS MEETING THE CRITERIA OF THE EDUCATION PLAN AND THE GUIDELINES FOR THE GRANTING OF GRADUATE DIPLOMAS AT ROYAL ROADS UNIVERSITY, SUCH APPROVAL RETROACTIVE TO MARCH 21, 2001.

Discussion: Due to an error in notation in March, 2001, this diploma was not recorded. This motion corrects that error.

MOTION CARRIED

Motion: It was moved by Tony Boydell, seconded by Gerry Nixon

THAT THE PROPOSAL TO OFFER A GRADUATE CERTIFICATE IN KNOWLEDGE MANAGEMENT BE APPROVED AS MEETING THE CRITERIA OF THE EDUCATION PLAN AND THE GUIDELINES FOR THE GRANTING OF GRADUATE CERTIFICATES AT ROYAL ROADS UNIVERSITY.

Discussion: Tony Boydell described the diploma and certificate as nested offerings within Knowledge Management. The division currently offers only the diploma while the Masters in Knowledge Management is under external review; however, the certificate will round out the offerings. There was a brief discussion regarding where these courses should be housed. It was decided that these were administrative issues and discussions regarding administration could be held outside of Council. It was also noted that although there is some imbalance among the hours of efforts and the balance of credits between residencies and distance learning, the imbalance was consistent across divisions. The issue of whether or not someone leaving after achieving ten credits in a Masters of Knowledge Management could apply for a certificate was left to the Dean to decide on a case-by-case basis.

MOTION CARRIED

7. Adjournment

On a motion by Steve Grundy, seconded by Gerry Nixon, the meeting adjourned at 3:40 pm.

**Next meeting: Wed, March 17, 2004
3 pm; Grant 228**