

**Royal Roads University  
ACADEMIC COUNCIL  
December 12, 2002**

**Minutes**

<b>PRESENT</b>	<b>COUNCIL MEMBERS</b> Jim Bayer Ryan Brochez JT Brown Greg Cran Cindy Goodman Steve Grundy Doug Hamilton Ian Harper George Irani Tina Neale Gerry Nixon Ken Stratford Eric West	<b>EX OFFICIO</b> Ron Bordessa (Chair) Dana McFarland Ann Nightingale  Recording: Bette Kosmolak
<b>REGRETS</b>	Elizabeth Cull Ann Dale John Dowler Len Goerke Stephen Long	David Krauel Rick Skinner Dan Tulip
<b>GUESTS</b>	Sherman Waddell	

1. **Call to Order** - The meeting was called to order at 3:00 pm.
2. **Agenda** - The agenda was accepted as distributed.
3. **Minutes**

**Motion: It was moved by Gerry Nixon, seconded by Jim Bayer**

**THAT THE MINUTES BE APPROVED AS DISTRIBUTED.**

**CARRIED**

The Chair welcomed Ian Harper and JT Brown, new members who were attending their first Council meeting.

4. **Business Arising from the Minutes** - none

5. **Standing Items**

a) **Approval of Graduands**

**Motion: It was moved by Eric West, seconded by Gerry Nixon**

**THAT THE 19 LEARNERS WHOSE NAMES WERE PRESENTED FOR THE MASTER OF BUSINESS ADMINISTRATION IN EXECUTIVE MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO RECEIVE THIS DEGREE.**

**CARRIED**

Dean West noted that 16 of the 19 graduands composed the first on-campus MBA program targeted to learners from China.

He also noted that fees for all but two of the above graduands have been paid in full, and that he expected the financial obligations of the remaining two would be satisfied before the December 19<sup>th</sup> convocation.

**Motion: It was moved by Eric West, seconded by Doug Hamilton**

**THAT CHARLENE AUDREY MELLORS AND ADELE ZITA WHOSE NAMES WERE PRESENTED FOR THE MASTER OF BUSINESS ADMINISTRATION IN HUMAN RESOURCES MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO RECEIVE THIS DEGREE.**

**CARRIED**

**Motion: It was moved by Gerry Nixon, seconded by Doug Hamilton**

**THAT KAREN AVERIL RIEDEL WHOSE NAME WAS PRESENTED FOR THE MASTER OF ARTS IN DISTRIBUTED LEARNING BE APPROVED AS ACADEMICALLY ELIGIBLE TO RECEIVE THIS DEGREE.**

**CARRIED**

**Motion: It was moved by Jim Bayer, seconded by Eric West**

**THAT JASON DOUGLAS PEDLAR WHOSE NAME WAS PRESENTED FOR THE MASTER OF ARTS IN CONFLICT ANALYSIS AND MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE TO RECEIVE THIS DEGREE.**

**CARRIED**

## 6. New Business

### a) Notice of Motion – Flexible Assessment

**Motion: It was moved by Ann Nightingale, seconded by Ryan Brochez**

**THAT ACADEMIC COUNCIL APPROVE THE ROYAL ROADS UNIVERSITY POLICY ON FLEXIBLE ASSESSMENT THAT REPLACES THE EXISTING ROYAL ROADS UNIVERSITY POLICY ON PRIOR LEARNING ASSESSMENT.**

At the Registrar's request and Council's consent, the policy was changed as follows: 'Through the process of flexible assessment, applicants *can* receive formal credit ...' was replaced by 'Through the process of flexible assessment, Royal Roads University *may* grant formal credit...'

In response to Doug Hamilton's question regarding the scope of the proposed policy, Sherman Waddell noted that RRU had previously been employing flexible assessment, even though the policy was termed Prior Learning Assessment (PLA). Sherman further noted that the new policy, which embodies the Government of British Columbia guidelines, also extended to both admission requirements and advanced standing.

Just as admissions by PLA are currently not noted on learner's transcripts, the Registrar confirmed that admissions by flexible assessment would also not be noted on transcripts.

Gerry Nixon questioned whether or not all Council members were aware of the most recent BC government guidelines for assessment. When it was not clear that all Council members had full knowledge of the guidelines, there was a motion for deferral.

**MOTION: It was moved by Eric West, seconded by Gerry Nixon**

**THAT THE FLEXIBLE ASSESSMENT POLICY BE DEFERRED UNTIL COUNCIL MEMBERS HAVE THE OPPORTUNITY TO ENSURE THE PROPOSED POLICY INCLUDES THE PROVINCIAL GUIDELINES ON FLEXIBLE ASSESSMENT.**

**CARRIED**

### b) Academic Council Membership – Director of Research

The Registrar (empowered by the *Royal Roads University Act* to determine Academic Council membership) provided an historical overview of the composition of Council membership to date, and requested feedback from members regarding the inclusion of the Director of Research as an ex officio

member. She reminded Council that membership for the Director of Research had been rejected in the past because of the separation between Academic Council and the Program and Research Council, and because it was felt that the Director, theoretically, could become an Academic Council member through a staff position. Acknowledging that this theoretical assumption had not come to pass, the Registrar let Council know that she would be pleased to include the Director of Research as a member. With the general support of Council, the Registrar added the position of Director of Research to Academic Council membership.

The Registrar also told Council that more members would probably be added once the new undergraduate programs were launched.

## **7. Adjournment**

The meeting adjourned at 3:25 pm.

**Next Meeting: Wednesday, January 15, 2003, 3:00 pm, Castle 315**