

**Royal Roads University
ACADEMIC COUNCIL
May 10, 2000**

Minutes

PRESENT	COUNCIL MEMBERS Jim Bayer Doug Bright Matthew Ellis (for Steve Grundy) Gerry Nixon Eric West Ken Crewe Dylan Perrault Sarah Kirby (via phone) Barbara Carter Ken Stratford	EX OFFICIO Ramona Lumpkin Ann Nightingale
REGRETS	Stephen Long Jim McTaggart-Cowan Saila Hull	Gerry Kelly Tom Austin David Krauel
GUESTS	Nigel Bailey	

1. Call to Order

The Chair called the meeting to order at 3:05 pm.

2. Approval of the Agenda

The agenda was amended by including an item under New Business: 5. b) Managing SMART Communities Institute, and by agreeing to hear 4b) before 4a).

Motion: It was moved by Eric West and seconded by Jim Bayer

THAT THE AGENDA BE APPROVED AS AMENDED.

MOTION CARRIED

3. Approval of Minutes, April 19, 2000

Motion: It was moved by Gerry Nixon, seconded by Jim Bayer

THAT THE MINUTES OF APRIL 19, 2000 BE ADOPTED AS DISTRIBUTED.

MOTION CARRIED

4. b) Notices of Motion re Advanced Management Program

i) Graduate Diploma

Nigel Bailey outlined the changes made to the graduate diploma area of the Advanced Management Program (AMP). A graduate diploma in AMP will require successful completion in four core courses and two electives.

Motion: It was moved by Gerry Nixon, seconded by Eric West

THAT THE REQUEST FOR GRADUATE DIPLOMA STATUS FOR THE ADVANCED MANAGEMENT PROGRAM IN EXECUTIVE MANAGEMENT (FOUR CORE COURSES PLUS TWO ELECTIVES) BE APPROVED.

MOTION CARRIED

ii) Graduate Certificate

The requirements for a graduate certificate in the Advanced Management Program were presented.

Motion: It was moved by Gerry Nixon, seconded by Eric West

THAT THE REQUEST FOR GRADUATE CERTIFICATE STATUS FOR THE ADVANCED MANAGEMENT PROGRAM IN EXECUTIVE MANAGEMENT (THREE ONE-WEEK EXECUTIVE COURSES) BE APPROVED.

MOTION CARRIED

iii) Letter of Accreditation

Doug Bright arrived at the meeting.

Motion: It was moved by Gerry Nixon, seconded by Eric West

THAT THE REQUEST FOR LETTER OF ACCREDITATION STATUS FOR THE ADVANCED MANAGEMENT PROGRAM IN EXECUTIVE EDUCATION (ONE-WEEK INTENSIVE EXECUTIVE COURSE) BE APPROVED.

Discussion revolved around the use of the word 'accreditation.' By consensus, it was decided to use the word 'achievement'.

Amended Motion (by consensus):

THAT LEARNERS SATISFACTORILY COMPLETING A ONE-WEEK INTENSIVE EXECUTIVE COURSE IN THE ADVANCED MANAGEMENT PROGRAM IN EXECUTIVE EDUCATION BE AWARDED A LETTER OF ACHIEVEMENT.

MOTION CARRIED

Action: Bette Kosmolak to amend the Summary of Proposed Schema for RRU Non-Degree Credentials to reflect the above motion and to place the schema in permanent record.

4. a) Academic Council Membership

The Royal Roads University Act requires at least 50% of Academic Council voting members be professors. The Registrar noted that the term 'professor' was handled differently by *The Royal Roads Act*, which does not make specific mention of associate faculty, and the professor list of the Board of Governors, which specifically excludes associate faculty. She outlined how the interpretation of these differing definitions could impact Council membership. If Council accepts associate faculty as 'professors,' the proposed membership under discussion will be in accord with the *Act*.

The new position of Director of Research was discussed, specifically whether or not the Director should be included as an ex officio member of Council. It was noted that Council was a policy and planning body for instructional programs. The Director would be eligible for Council membership through teaching duties.

The Registrar stated she would prefer an online system for balloting and staggered elections to accommodate cohorts.

There was consensus to support the Academic Council membership proposal, dated May 3, 2000, as circulated.

Action: The Registrar is to

a) revise terms of reference for Academic Council to reflect the inclusion of associate faculty as 'professors.'

b) set the ways and means of electing Council members,

c) set election process in motion for new membership of Academic Council.

5. a) Approval of degree candidates

Motion: It was moved by Gerry Nixon, seconded by Eric West

THAT THE 91 LEARNERS WHO HAD MET ACADEMIC REQUIREMENTS FOR THE DEGREE OF MASTER OF ARTS IN LEADERSHIP AND TRAINING BE APPROVED AS ACADEMICALLY ELIGIBLE FOR GRADUATION.

MOTION CARRIED

Motion: It was moved by Doug Bright, seconded by Gerry Nixon

THAT THE SEVEN LEARNERS WHO HAD MET ACADEMIC REQUIREMENTS FOR THE DEGREE OF MASTER OF ARTS IN ENVIRONMENT AND MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE FOR GRADUATION.

MOTION CARRIED

Motion: It was moved by Doug Bright, seconded Jim Bayer

THAT THE SIX LEARNERS WHO HAD MET ACADEMIC REQUIREMENTS FOR THE DEGREE OF MASTER OF SCIENCE IN ENVIRONMENT AND MANAGEMENT BE APPROVED AS ACADEMICALLY ELIGIBLE FOR GRADUATION.

MOTION CARRIED

Motion: It was moved by Doug Bright, seconded by Jim Bayer

THAT THE SINGLE LEARNER WHO HAD MET ACADEMIC REQUIREMENTS FOR THE DEGREE OF BACHELOR OF SCIENCE IN ENVIRONMENTAL SCIENCE BE APPROVED AS ACADEMICALLY ELIGIBLE FOR GRADUATION.

MOTION CARRIED

Motion: It was moved by Eric West, seconded by Jim Bayer

THAT THE DEANS BE AUTHORIZED TO APPROVE THE CONFERRING OF A DEGREE ON LEARNERS WHO, TO THE SATISFACTION OF THE DEAN, COMPLETE ACADEMIC REQUIREMENTS ON OR BEFORE SPRING CONVOCATION.

MOTION CARRIED

Motion: It was moved by Jim Bayer, seconded by Gerry Nixon

THAT THE REGISTRAR BE AUTHORIZED TO CORRECT ANY ERRORS IN THE ABOVE LISTS BEFORE CONVOCATION.

MOTION CARRIED

5. b) Management of SMART Communities Institute

Ken Stratford, a member of the World Forum on SMART Cities, outlined the benefits of implementing SMART programs in communities, in other words, of creatively using information technologies to manage communities and provide better services to citizens. He noted that a SMART Community Institute was slated for British Columbia and that he was spearheading the proposal from the City of Victoria. An international board of advisors has been assembled. He expects that a whole new career in managing SMART community programs would emerge.

As the Executive Director of the proposed new institute in Victoria, he would like a formal relationship established between the Institute and RRU to consider mounting a program for training managers. He received positive feedback from the Council.

Stratford also stated that the City of Victoria would be going ahead with SMART implementation regardless of whether or not the city was awarded the \$5 million award to establish a SMART city.

6. Adjournment / Next Meeting.

By general agreement, the regular meeting of May 17th was cancelled.

The meeting adjourned at 4 p.m.

**Next Academic Council Meeting
June 21, 2000, 3 p.m. Castle 3rd floor boardroom**